

Student Organizational Grant Application

- The Social Science SOGS application is a two part process
 - Step 1: Complete the SOGS application cover letter
 - Step 2: Complete and attach your proposal given the criteria stipulated below
- Please complete this application process with detail and care, the more detailed and accurate the application is the easier it is for the Finance Committee to review and decide on your application. Vague and inaccurate applications will not be reviewed until they meet the standards we request.
- Multiple submissions are allowed but only one submission will receive funding.

Student Organization: _____

Contact name: _____

Contact email: _____

Contact number: _____

Amount of funds being requested: _____

Date of submission: _____

Proposal Requirements

- State the name and size of your student organization, and its affiliation to the Social Science faculty.
- What are the requested funds being used for special event? Yearlong programming? Other?
- Provide a detailed breakdown of how these funds are being utilized
- Provide us with up to date financial statements of your student organization (two years sufficient)
 - Your financial statements bear heavily in the decision making process, take care in providing detailed financial statements. Lack of detail or misinformation may result in dismissal of your application
 - Projected income statements and balance sheets should be included
 - If you are an individual student applying financial statements are not necessary but you must provide a detailed breakdown of how the funds will be used
- You must prove that by receiving this funding you as an individual or student organization will thereby provide substantial benefit or growth to the Social Science community
- Lastly there are many individuals and student organizations applying for funding, make it clear what sets your application apart? This will also be weighed very heavily in the decision of your funding.
- Please send an electronic copy of your proposal and supporting information to sogs@ssscwestern.ca addressing RE: SOGS APPLICATION